



**Job Description:
Assistant Cook**

About Superior String Alliance:

SSA teaches the U.P.'s next generation of string players, connects musicians from all over the U.P. and beyond, and grows young musicians' artistry by fostering a community built on curiosity and kindness.

Founded in 1984, the Superior String Alliance is a 501(c)(3) non-profit organization that supports the art of learning and performing music on the violin, viola, cello, and bass throughout Michigan's Upper Peninsula. SSA Summer Music Camp takes place at Presbytery Point in Michigamme, MI.

Job Title: Assistant Cook

Supervisor: Head Cook and SSA Executive Director

Requirements:

- Must be able to pass a comprehensive background check (funded by SSA)
- Must provide three (3) letters of recommendation (use form provided by SSA)

Qualifications:

- 17 years or older
- ServSafe certification preferred
- Experience as a cook in a restaurant, catering business, camp, or institutional food service setting with training in quantity cooking, food preparation, and/or serving
- Able to prepare food for persons with special dietary needs and restrictions
- Knowledge of food service standards, nutritional requirements, basic food serving and kitchen procedures with ability to meet state health and food service code
- Demonstrated supervisory, kitchen management, and organizational skills
- Ability to relate to others under stress and work as a team
- Is thrifty, resourceful, detail-oriented, and able to serve healthy, kid-friendly food within a budget

Camp Dates 2024:

- Camp Vivace Session (high school): **July 22 - 28**
- Camp Presto Session (middle school): **July 30 - August 3**

Payment:

- Assistant Cook: \$65.00 per camp day PLUS room and board. Living quarters is a private cook's cabin that includes two private bedrooms and one shared bathroom.

Duties:

- Responsible for kitchen and dining hall services and for the preparation of all food served (meals, snacks, and special events). Serve meals family-style using hoppers (hopper duties performed by campers) who bring serving dishes to tables
- Follow menus in meal preparation and procedures for the proper handling and utilization of leftovers. Adjust menus toward end of camp season to limit food inventory to bare minimum
- Assist in receipt of deliveries and properly store food and kitchen supplies
- Assist with inventory of all food and kitchen supplies weekly, maintaining records/reports of food and supply usage
- Direct and oversee the work of all kitchen assistants/dishwashers, including use of proper hand washing, hair/head covering, kitchen attire, etc., in the absence of the Head Cook
- Explain and oversee proper hand washing, table set-up, hopper duties (performed by campers), recycling procedures, and after-meal dining hall clean up performed by counselors and campers
- Assure proper cleaning and storage of all dishes, glasses, silverware, pot and pans, food and beverage containers, and other cooking equipment/utensils. Assure proper laundering of kitchen linens/aprons
- Maintain a clean, orderly kitchen and dining hall. Oversee end of week cleaning
- All other duties as assigned by Head Cook

Work Schedule:

- 9 hours daily, intermittently from 6am - 7:30pm

How to apply:

Interested candidates should email Executive Director **Danielle Simandl** at: admin@superiorstringalliance.org.

- A PDF resume specific to the position
- Three (3) letters of recommendation (please use recommendation form provided by SSA, found [here](#) on the SSA website's employment page)

Superior String Alliance seeks to hire from a diverse pool of applicants and encourages people from all backgrounds to apply. SSA will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, sexual orientation, disability, age, marital or familial status, public assistance status or any other legally protected status.